



Environmental Protection Agency

Weights and Screen Outs Report

Vacancy Number: Reg 9-MP-2006-0102

Vacancy Description: Information Techn. Spec. (Internet), GS-2210-12 (OPA)

Questions with an * are mandatory and require a response to be considered for this position.

All Grades **Max Possible Score:** 49

Question

Weight Screen Out

Note: EZhire will assign a tentative rating based on your response to the application assessment questions. This tentative rating is subject to change once your application package (including your response to the applicant assessment questions) is reviewed by a Human Resources Specialist.

While applying to this announcement, you will be asked to provide narrative information related to your experience and/or training in relation to specific task statements. Do not refer to or copy information contained in your resume. Please provide specific examples that best demonstrate the extent and level of your knowledge in relation to the task statement.

This job announcement includes questions which require narrative response(s).

The system does not provide for special formatting or spell check within EZHire at this time. It is recommended you compose your narrative responses in your word processing application and paste a copy of your response into EZHire (to paste use "Control V"). You may preview and print vacancy announcement questions located at the bottom of the vacancy announcement by linking to "View Vacancy Questions".

1. Where did you learn about this EPA position?

- | | | | |
|---|--|----|----|
| 1 | Job Fair/ Career Conference | -- | -- |
| 2 | Referral from a Professional Organization | -- | -- |
| 3 | Referral from a College/University Career Placement Office | -- | -- |
| 4 | Referral from a Professor or Academic Advisor | -- | -- |

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- | | | | |
|----|--|----|----|
| 5 | Referral from a current EPA employee | -- | -- |
| 6 | Referral from a friend or family member | -- | -- |
| 7 | EPA EZHire Internet Site | -- | -- |
| 8 | OPM USA Jobs Internet Site | -- | -- |
| 9 | Referral from a State or Local government | -- | -- |
| 10 | Referral from another Federal Agency/Employee | -- | -- |
| 11 | Other | -- | -- |
| 2. | If you answered `Other` please tell us how you learned about this position. | | |
| | Answer: _____ | NA | NA |
| 3. | Have you faxed or mailed the supplemental material requested in the vacancy announcement (i.e., SF-50, DD-214, etc). If the information is not received in the Human Resources Office by the closing date of the announcement, you will be removed from consideration. | | |
| | YES | -- | -- |
| | NO | -- | -- |
| 4. | Proficient in the use of Web programming applications to independently perform one or more of the following: | | |
| 1 | Use XHTML to code web pages. | -- | -- |
| 2 | Use XHTML to maintain a web site of 1,000 pages or larger. | -- | -- |
| 3 | Use CSS to code style sheets for web pages. | -- | -- |
| 4 | Maintain website of 12,000 pages and files. | -- | -- |
| 5 | Maintain website of 12,000 pages and files using CSS and XHTML. | -- | -- |
| 6 | Define objectives for a web page of 1,000 pages or larger. | -- | -- |
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- | | | | |
|-------|--|----|----|
| 7 | Plan and design web site structure of 1,000 pages or larger. | -- | -- |
| 8 | Plan and design web page layout. | -- | -- |
| 9 | Create web site layout of 1,000 pages or larger. | -- | -- |
| 10 | Convert information from various sources to a PDF format. | -- | -- |
| 11 | Edit photos for the Web. | -- | -- |
| 12 | Post photos to the Web. | -- | -- |
| 13 | I have training in one or more of the above. | -- | -- |
| 14 | I have no experience as listed above. | -- | -- |
| 5. | Please describe your experience using XHTML and CSS to code and maintain a large, multi-topic web pages of 1,000 pages and files or more. Please include the size (number of pages and files) and topics of the web site you have experience with. | NA | NA |
| <hr/> | | | |
| <hr/> | | | |
| <hr/> | | | |
| 6. | I have written reports and statements which include options and recommendations for management on the impact of the web based on evaluation of web statistics. | | |
| | YES | 5 | -- |
| | NO | 0 | -- |
| * 7. | Utilize thorough knowledge of the Web, its workings, and its tools and resources to meet organizational objectives, manage product portfolio(s), evaluate product effectiveness, and implement policy. | | |
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- | | | |
|--|----|----|
| 1. I have not had experience, education, or training in performing this task. | 0 | -- |
| 2. I have completed formal education or training in performing this task, but have not yet performed this task on the job. | 5 | -- |
| 3. I have performed this task on the job under close supervision by a supervisor, manager, or senior employee to ensure compliance with correct procedures. | 10 | -- |
| 4. I have performed this task as a regular part of a job, independently and usually without review by supervisor, manager or senior employee. | 15 | -- |
| 5. This task has been a central or major part of my work. I have performed it myself routinely, and I have trained others in performance of this task and (or) others have consulted me as an expert for assistance in performing this task. | 20 | -- |

If you answered "I have performed this task as a regular part of a job, indep... " above please answer the following question(s):

- 7.1. Please give specific examples that describe how you applied this experience. NA

If you answered "This task has been a central or major part of my work. I hav... " above please answer the following question(s):



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7.1. Please give specific examples that describe how you applied this experience. NA

* 8. Assist staff and managers in understanding how to effectively communicate agency activities to a Web audience.

- | | | |
|--|---|----|
| 1. I have not had experience, education, or training in performing this task. | 0 | -- |
| 2. I have completed formal education or training in performing this task, but have not yet performed this task on the job. | 2 | -- |
| 3. I have performed this task on the job under close supervision by a supervisor, manager, or senior employee to ensure compliance with correct procedures. | 4 | -- |
| 4. I have performed this task as a regular part of a job, independently and usually without review by supervisor, manager or senior employee. | 6 | -- |
| 5. This task has been a central or major part of my work. I have performed it myself routinely, and I have trained others in performance of this task and (or) others have consulted me as an expert for assistance in performing this task. | 8 | -- |

If you answered "I have performed this task as a regular part of a job, indep... " above please answer the following question(s):



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8.1. Please give specific examples that describe how you applied this experience. NA

If you answered "This task has been a central or major part of my work. I hav... " above please answer the following question(s):

8.1. Please give specific examples that describe how you applied this experience. NA

* 9. Consult with staff on issues regarding Web writing techniques and how to present information on the Web effectively to further communication objectives.

- | | | |
|---|---|----|
| 1. I have not had experience, education, or training in performing this task. | 0 | -- |
| 2. I have completed formal education or training in performing this task, but have not yet performed this task on the job. | 2 | -- |
| 3. I have performed this task on the job under close supervision by a supervisor, manager, or senior employee to ensure compliance with correct procedures. | 4 | -- |

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4. I have performed this task as a regular part of a job, 6 --
independently and usually without review by supervisor, manager or
senior employee.

5. This task has been a central or major part of my work. I have 8 --
performed it myself routinely, and I have trained others in
performance of this task and (or) others have consulted me as an
expert for assistance in performing this task.

If you answered "I have performed this task as a regular part of a job,
indep... " above please answer the following question(s):

9.1. Please describe your experience and accomplishments in this area. NA

If you answered "This task has been a central or major part of my work. I
hav... " above please answer the following question(s):

9.1. Please describe your experience and accomplishments in this area. NA

10. Debug and fine-tune already-live web sites so they work more efficiently.

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- | | | |
|--|---|----|
| 1. I have not had experience, education, or training in performing this task. | 0 | -- |
| 2. I have completed formal education or training in performing this task, but have not yet performed this task on the job. | 2 | -- |
| 3. I have performed this task on the job under close supervision by a supervisor, manager, or senior employee to ensure compliance with correct procedures. | 4 | -- |
| 4. I have performed this task as a regular part of a job, independently and usually without review by supervisor, manager or senior employee. | 6 | -- |
| 5. This task has been a central or major part of my work. I have performed it myself routinely, and I have trained others in performance of this task and (or) others have consulted me as an expert for assistance in performing this task. | 8 | -- |

* 11 Experience developing, or overseeing the development of, databases for Web using Lotus Notes applications.

- | | | |
|---|----|----|
| 1. I have not had experience, education, or training in performing this task. | -- | -- |
| 2. I have completed formal education or training in performing this task, but have not yet performed this task on the job. | -- | -- |
| 3. I have performed this task on the job under close supervision by a supervisor, manager, or senior employee to ensure compliance with correct procedures. | -- | -- |
| 4. I have performed this task as a regular part of a job, independently and usually without review by supervisor, manager or senior employee. | -- | -- |
| 5. This task has been a central or major part of my work. I have | -- | -- |
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performed it myself routinely, and I have trained others in performance of this task and (or) others have consulted me as an expert for assistance in performing this task.

If you answered "I have performed this task as a regular part of a job, indep... " above please answer the following question(s):

11.1. Please give specific examples that describe how you applied this experience. NA

If you answered "This task has been a central or major part of my work. I hav... " above please answer the following question(s):

11.1. Please give specific examples that describe how you applied this experience. NA

Grade: 12 **Max Possible Score: 49**

<u>Question</u>	<u>Weight</u>	<u>Screen Out</u>
* 1. GS-12: To meet the Qualifications Requirements for Information		



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Technology Specialist, GS-12, select the option that best describes your experience background:

- | | | | |
|---|--|----|--|
| 1 | I have 1 YEAR OF SPECIALIZED EXPERIENCE equivalent to the GS-11 level that demonstrated accomplishment of computer project assignments that required a wide range of knowledge of computer requirements and techniques and provided the specific knowledges, skills and abilities to perform successfully the duties of THIS POSITION. | -- | -- |
| 2 | I do not meet the specialized experience requirement described above. | 0 | is equal to (exact match) , Does not meet minimum qualifications |